

**Douglass Township Board**  
**Regular Board Meeting**  
**Douglass Township Hall**

**July 9, 2025**  
**7:00 p.m.**  
**Minutes**

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**1. Call to Order 7:00PM**

**2. Pledge of Allegiance**

**3. Roll Call**

Present- Tester, Bunting, Huff,  
Sowles, Cordray

Absent

N/A

**4. Approval of Minutes**

Motion to approve Minutes

By: Sowles

2nd: Bunting

Discussion

Vote: Yays: 5

Nays: 0

**5. Approval of Agenda**

Information:

Motion: To approve agenda as written

By: Bunting

2nd: Tester

Discussion

Vote: Yays: 5

0

Motion carried

**6. Public Comment on Agenda Items**

none

**7. Reports**

Treasurer Report:

Becky Sowles -

Information: balance \$107,215.08 Decrease \$106,500.00

Motion: To accept treasurer report as written

By: Tester

2nd: Bunting

Discussion:

Vote: Yays: 5

Nays: 0

Motion carried

Clerk Report

Holly Huff - Bills \$15,046.33 payroll \$9,159.73

Information:

Motion: To accept clerk report as written and pay bills

By: Tester 2nd: Bunting

Vote: Yays: 5 Nays: 0

Motion carried

Eric Tester - PC

Information: PC meeting July 30, 2025 7pm

Ken Bunting- ZBA & Fire Board

Information: Fire board meeting July 16, 2025

Zoning Administrator Report

Dave Kelsey -

Information: 7 -9+ issued, 4 violations

Motion: To accept administrator report as written

By: Tester 2nd: Bunting

Discussion

Vote: Yays: 5 Nays: 0

Motion carried

Supervisor:

Kristi Cordray -

Information: Provided an update on the retirement account and also spoke about the additional phone calls and obtaining quotes for trash, propane and landscaping.

## **8. Old Business**

### **a. Appointing new Treasurer**

Information: 5 Resumes, references called

Motion: Nominate Kristi Cordray for Treasurer

By: Huff 2nd: Tester

Discussion: Training done already, 14 month appointment

Roll Call: Sowles y, Tester y, Huff y, Bunting y

Motion carried

### **b. Discuss propane quotes and approve pre buy for next season**

Information: Lowest quotes Homeworks for new customer and Longs

Motion: To accept Longs to supply propane to township for \$1452.00

By: Bunting 2nd: Huff

Discussion:

Vote: yays: 5

Nays:0

Motion carried

- c. Motion to open agenda to add supervisor position

By: Tester

2nd: Bunting

Discussion: add to 9G

Vote: Yays: 5

Nays: 0

Motion carried

## 9. New Business

- a. Generator Update

Information: Supervisor has made several calls regarding getting the new generator hooked up. Power concepts should be digging the trench and getting started within a week.

- b. Furnace cover update

Information: The contractor for the roof over the furnace is not returning emails or texts, we need to move on and find another contractor.

Discussion: Tester stated he would make some calls to contractors for quotes so we can get this on the agenda for approval in August.

- c. Hall rental increase

Information: Increase hall rental to \$150 to cover repairs, cleaning and trash

Motion : To increase hall rental to \$150

By: Bunting

2nd: Huff

Vote: Yays: 3

Nays: 2

Motion carried

- d. Trash service a the hall

Information: Granger will pick up 2 times monthly

Motion : Hire granger to pick up trash at town hall for \$50 per month

By: Bunting

2nd: Tester

Roll call: Tester y, Huff y, Cordray y,

Bunting y, Sowles y

Motion carried

- e. Budget for landscaping

Information: Luckybird Landscaping provided several quotes to overhaul the landscaping.

Motion: Hire Luckybird Lawns to redo landscaping at hall

By: Bunting

2nd: Tester

Roll call: Sowles y, Huff y., Tester y,  
Bunting y, Cordray y

Motion carried

f. Cleaning service

Information: We need to have cleaning completed at least once a month in the main areas. Huff will get quotes. Table till August meeting.

g. Replace Supervisor

Information: Special meeting requested

Motion: Special meeting July 23, 2025 at 7pm to appoint new supervisor

By: Tester

2nd: Huff

Vote: Yays: 5

Nays: 0

Motion carried

**10. Announcements**

Next Meeting Dates

Special meeting: July 23, 2025 7pm

DTB 7:00 p.m., August 20th, 2025

PC 7:00 p.m., July 30, 2025

**11. Public Comment**

Trash container could attract people to dump things near dumpster if locked

Granger picks up at 5am so that could be problem with locked dumpster

Questions about generator

Questions on shelter for furnace connected to building

This board doing the same thing as the old board was accused of. Drain field of one of board member not having a permit

Foster Swift price for Lawsuit so far

Hard to hear meeting- mic issue

**12. Board Comment**

Problems with drain field permit-contact health dept.

Concerns about where money is being spent

**13. Adjournment**

Motion: To adjourn tonight's meeting at 8:23

By: Tester

2nd: Bunting

Discussion

Vote: Yays: 5

Nays: 0

Motion carried